

Prior Approvals (Various) Validation Checklist

Complete this checklist and submit it with the following Prior Approval applications:



- Proposed Change of Use of a building from Office Use (Class B1(a)) to Dwellinghouse (Class C3)
- Proposed Change of Use of a building from a Retails (Use Class A1/A2) Use or Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and for associated operational development
- Proposed Change of Use of Agricultural building to dwellinghouse (Under Class Q)
- Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)
- Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3) and for associated operational development
- Change of Use from Shops (Class A1) and Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)
- Proposed Change of Use [Class B1, C1, C2, C2A and D2 uses] to a State-Funded School or Registered Nursery
- For development consisting of the provision of temporary school buildings on vacant commercial land and the use of that land as a state-funded school for up to 3 academic years
- for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt
- for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop

You will need to submit this completed checklist with your application. It will not be accepted without it.

Requirement	Included – Y/N	If No, short statement why detail is not required
Completed application form		
Correct fee		
Site Location Plan		
Plan showing the proposed layout of the building (scale 1:100)		
Where relevant a plan showing details of the design and external appearance of the proposed operational development		
A covering statement that addresses the required impacts;		
<p><i>For all Prior Approvals this will include:</i></p> <ul style="list-style-type: none"> • <i>Transport & Highway Impacts</i> • <i>Contamination Risks</i> 		

<ul style="list-style-type: none">• <i>Flood Risk</i> <p><i>For some Prior Approvals this will include:</i></p> <ul style="list-style-type: none">• <i>Air quality impacts</i>• <i>Impact on the provision of retail services in the area</i>• <i>Noise impacts</i>• <i>Impact on sustainability of storage, distribution/ industrial services in the area</i>• <i>Impacts of hours of operation</i>• <i>Impacts of storage and handling of waste</i>• <i>Siting, design and external appearance of the development</i>• <i>Impact of glare on occupier of neighbouring land</i>		
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